



**CHANGES TO FEES AND CHARGES FOR HINCKLEY HUB CAR PARK  
REPORT OF DEPUTY CHIEF EXECUTIVE (COMMUNITY DIRECTION)**

**WARDS AFFECTED: ALL**

1. **PURPOSE OF REPORT**

- 1.1 To seek Members approval to introduce pay and display charges for the Hinckley Hub car park.
- 1.2 To seek Members approval to amend the scale of fees and charges and the Parking Places order accordingly

2. **RECOMMENDATION**

- 2.1 That Members agree to the introduction of pay and display charges at the Hinckley Hub car park.
- 2.2 That Members agree to the amendment of the scale of fees and charges, and parking places order accordingly.

3. **BACKGROUND TO THE REPORT**

- 3.1 Parking at the Hinckley Hub car park (to the rear of the Hub offices) is currently free for two hours, with a maximum stay of two hours, then no return within 3 hours.
- 3.2 It is recommended that a charge is introduced for those who want to park for longer. Proposed charges are:-
- free for two hours
  - £2 for third hour
  - Maximum stay 3 hours
  - Free parking for councillors and blue badge holders (no return within 3 hours except disabled staff).
- 3.3 This will enable those attending meetings to extend their stay and should alleviate some of the parking issues in the vicinity, whilst still maintaining the turnover of spaces within the car park necessary to meet customer's demands.

4. **FINANCIAL IMPLICATIONS [KP]**

- 4.1.1 The additional cost of implementing these changes are forecast at £300 as indicated below. These costs are minimal and any required supplementary budget can be approved by the Deputy Chief Executive (Corporate Direction) in line with financial regulations.

	<b>£</b>	<b>Notes</b>
Machine software	200	
Signage	100	
Parking orders	0	Nil additional cost on the basis that budgets/machinery from the Bus Station site can be utilized.
Cash collection	0	
Enforcement	0	
Machine cost	0	
	300	

- 4.1.2 Based on initial research, it is predicted that 250- 375 customers per month will take up this option, generating £6,000-£9,000 of income per annum.

4.2 If approved, the car parking charges would be included in the Fees and Charges booklet for 2014/2015.

#### 5. LEGAL IMPLICATIONS [EH]

5.1 The parking places order will need to be amended to reflect this new charge, which is currently under revision and a new order is planned.

5.2 The partner leases for the building do not contain anything which would prohibit the Council's ability to implement charging for this car park.

#### 6. CORPORATE PLAN IMPLICATIONS

6.1 Car Parks contribute to the corporate plan aim of creating a vibrant place to work and live.

#### 7. CONSULTATION

7.1 All partners at the Hinckley Hub have been consulted through the Hub Operational Group. This option was selected by partners as it maintained the current position of 2 hours free parking.

#### 8. RISK IMPLICATIONS

8.1 It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

8.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

8.3 No significant risks associated with this report / decisions were identified from this assessment.

#### 9. KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS

9.1 Blue badge holders (disabled drivers) are able to park for free.

9.2 Visitors to the Hub are still able to park for free for 2 hours.

#### 10. CORPORATE IMPLICATIONS

10.1 By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications
- ICT implications
- Asset Management implications
- Human Resources implications
- Planning Implications
- Voluntary Sector

---

Background papers: None  
Contact Officer: Caroline Roffey x5782  
Executive Member: Councillor Stuart Bray